

**SESSION ONE****SESSION TWO****SESSION THREE****SESSION FOUR****Topic**

this is a summary of the key topic or topics to be covered. Eg introduction to key contract terms

**At the end of the session, what should they delegates be able to do?**

here is where we state the goal of what is to be achieved, eg at the end of this session or topic, the delegates should be able to understand the differences between key terms

**Activity**

Each learning topic needs some kind of practical activity to help reinforce the theory or facts. Eg, delegates to review their company terms and distinguish which are conditions and warranties

**Debrief Style**

How will we debrief, presentations from groups, inter group discussion, flipchart summaries

**Story to use to convey key message**

which story will we use, this can be using a delegate story, or one from your own eg, can recall the time when sought to rely on a term to exit a contract to find that it had not been included